



UPTOWN LEAMINGTON BUSINESS IMPROVEMENT AREA

55 Erie St N
Leamington, ON
N8H 2Z4

coordinator@leamingtonbia.com

Uptown Leamington BIA's Holiday Décor Grant

WHAT IT IS:

To help bring festive cheer to the district, the Uptown Leamington BIA is offering a limited number of grants of up to \$250, funded through the Enhancement Grant. These funds are available for regular members to decorate their storefronts for the holiday season. The total number of grants will be determined at the discretion of the Uptown Leamington BIA Board of Management.

WHY:

We have some reserves in our Enhancement Grant fund and would love for our members to use these funds to help beautify the area during the holiday season in time for the Leamington Santa Claus Parade on November 29th, 2025. This is a wonderful opportunity for your business to stand out and shine as part of the community's holiday celebrations!

HOW TO APPLY:

Interested members should complete and submit the Holiday Décor Grant Application form by noon on November 28th, 2025, either by email or in person (please include an email address or contact phone number in your application). Please submit the application form to the Uptown Leamington BIA coordinator by email at coordinator@leamingtonbia.com or in person at 55 Erie St N (Realty House Building). A member of the Board of Management will review and approve or deny all applications. All applicants will be notified by December 10th, 2025, regarding approval and the grant amount. Please note that all applications are subject to board approval.

HOW TO BE REIMBURSED:

Along with your application, you will need to submit a 2025 receipt as proof of purchase along with a photo of your holiday décor to the BIA Coordinator via email. Once both the receipt and photo are received and approved, payment will be processed through the BIA and a cheque will be mailed to your business. All receipts and photos must be submitted by November 28th 2025, to qualify for reimbursement.



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WHO IS ELIGIBLE?

- All commercial buildings within the Uptown Leamington BIA boundaries that are regular members.
- Applicants must be an active member of the Uptown Leamington BIA with a business that is open within the BIA boundaries.
- Each physical location is eligible for one grant.
- Businesses must be open for at least 6 months to apply.
- Eligible projects must focus on the street-facing side of the building.
- Projects must align with the overall goals of the grant.

WHAT PURCHASES ARE ELIGIBLE?

- Holiday lights for interior window displays.
- Holiday lights for exterior façades.
- Reusable holiday décor for interior window displays.
- Reusable holiday décor for exterior street-facing façades.
- Purchases made in 2025.

WHAT PURCHASES ARE NOT ELIGIBLE?

- Holiday-themed window paintings
- Flowers (e.g., poinsettias) unless artificial
- Live Christmas trees
- Live holiday greens
- Purchases made before 2025



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HOLIDAY DÉCOR GRANT FORM

1. Applicant

- Name of Applicant: _____
- Name of Business: _____
- Address: _____
- Telephone Number: _____
- E-mail Address: _____

2. General Description of Project (Include a copy of quote and photo of installed décor):

Description of Decor	Business Contribution	BIA Grant Contribution	Total Costs
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

For Office Use:

- Date Application Received: _____
- Approved by Board: Yes ☐ No ☐ Date: _____
- Reason if Denied: _____
- Application Filled Out: Yes ☐ No ☐ Date: _____
- Copy of PAID Receipt/Invoice: Yes ☐ No ☐ Date: _____
- After Pictures: Yes ☐ No ☐ Date: _____
- Grant Money Issued: Yes ☐ No ☐ Date: _____